

## Addressing the COVID-19 Virus

As companies and individuals around the world deal with the uncertainty and challenges related to the COVID-19 outbreak, it is important that we keep our customers, vendors and other business partners up to date on existing and future plans regarding employee safety and business continuity.

Immediately following the outbreak in China, Precoat began addressing the potential impact of the virus. Precoat's top priority is the continued health and safety of our employees and their families. Their well-being is paramount to our ability to continue to provide high quality products and services to our customers.

Precoat implemented our Pandemic Plan across all sites and has taken significant steps to address the coronavirus epidemic, including:

- Minimizing potential employee exposure through travel restrictions, stricter visitor/guest screening protocols, more robust cleaning and disinfection protocols, and hygiene/social distancing practices
- Ongoing monitoring and risk assessing of our supply chain with supporting mitigation measures to ensure continuity
- Tracking and responding to the impact of COVID-19 on the industry and on our customer base.
- Conducting daily global business reviews and assuring adherence to government, health agency, and internal recommendations and protocols.

We value your business and thank you for your support during this challenging time.

A handwritten signature in black ink, appearing to read 'K-Russell', written in a cursive style.

**Kurt Russell**  
President  
Precoat